

**DEPARTMENT OF THE ARMY
417TH BASE SUPPORT BATTALION
AREA SUPPORT TEAM-GIEBELSTADT
APO AE 09182**

AEWG-WV-WVG

Date: _____

SUBJECT Request for reserved us of the Giebelstadt theater.

1. Request that the above area be reserved for use.

NAME: _____

RANK: _____

UNIT/ORG _____

WORK PHONE: _____

HOME PHONE: _____

EVENT TO BE CONDUCTED: _____

OF PERSONS ATTENDING: _____

DATE / TIME REQUESTED: _____

2. I acknowledge that I am held personally responsible for the conduct of those personnel attending the function for which I am reserving this area as well as any damage to equipment or property. I further understand that I am responsible for the police of the area after the event to include grills. All trash will be removed and disposed of in proper containers. All containers will be emptied and placed into the SORT center.

PRINTED NAME _____

SIGNATURE _____

DATE _____